

# TRANSMITTAL

**Wiley & Wilson**  
*Employee-Owned*

6606 West Broad Street, Suite 500  
Richmond, VA 23230-3124  
Phone 804.254.7242  
Fax 804.254.7257  
www.wileywilson.com

To: Richard Fisher, AIA, PhD  
Dept. of Mental Health, Mental  
Retardation and Substance Abuse  
Services  
1220 Bank Street, 7<sup>th</sup> Floor  
Richmond, VA 23218

Date: March 18, 2008

Comm. No.: 206114.00

Delivery: ☒ Hand Delivered  
☐ US Mail  
☐ UPS - Ground  
☐ UPS - Next Day  
☐ Federal Express  
☐ Other: Courier

Project: Northern VA Training Center  
Buildings 1,2,3,4,5,10, 11 and  
12

☒ Prints  
☐ Schedules  
☐ Specifications  
☐ Shop Drawings  
☒ Addendum

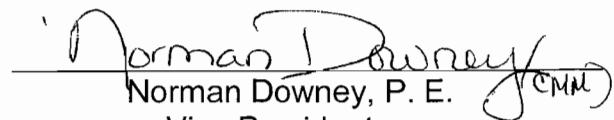
Drawing Number	No. of Copies	Description
	3	Sets of Addendum #1 for NVTC (full size drawings and addendum)

☐ For Information  
☐ For Information and Comment  
☐ Change in Design  
☒ Sent at Your Request  
☐ For Your Approval  
☐ For Action

☐ Reviewed & Approved  
☐ Approved as Noted  
☐ Approved as Corrected  
☐ Revise & Resubmit  
☐ Not Approved  
☐ Reviewed Only

cc: file w/\_ Attachments

WILEY & WILSON, INC.

  
Norman Downey, P. E.  
Vice President

## **Bidding Addendum**

**Addendum No. 1** for Northern Virginia Training Center, Life Safety Code Repairs for Buildings 1, 2, 3, 4, 5, 10, 11 & 12.

Wiley & Wilson, Inc. Comm. No. 206114.00

To: All Bidding Document Holders of Record

From: Wiley & Wilson, Inc.  
Richmond, Virginia

Date: March 17, 2008

---

*This Addendum contains 33 pages and forms a part of the bidding documents and modifies the Project Manual and Drawings dated, February 22, 2008 as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject bidder to disqualification.*

---

### **SPECIFICATIONS**

#### **Section 16725 - PROXIMITY CARD ACCESS CONTROL AND ALARM SYSTEM**

Section 16725, Paragraph 1.1 (A): Delete this paragraph in its entirety and replace with the following sentence, "The existing Diebold Fire Services master access door annunciator panel located in the Building No. 1 Security Office shall remain and be expanded to monitor the position of each door that receives a new magnetic lock under this contract."

Section 16725, Paragraph 1.1 (G): Delete the sentence in its entirety. Replace with the following sentence: "All existing proximity card producing equipment shall remain in use."

Section 16725, Paragraph 1.1 (H): Delete the last sentence "The system shall consist of a desk mounted central console ..." in its entirety. Replace with the following sentence. "The system shall consist of card reader controllers, card reader sensors, contact monitoring modules and electrically operated magnetic door strikes."

Section 16725, Paragraph 1.1 (J): Delete paragraph "J" in its entirety.

Section 16725, Paragraph 1.1 (K): Delete paragraph "K" in its entirety.

Section 16725, Paragraph 1.4 (F): Delete paragraph "F" in its entirety.

Section 16725, Paragraph 1.4 (G): Delete paragraph "G" in its entirety.

Section 16725, Paragraph 1.4 (H): Delete paragraph "H" in its entirety.

Section 16725, Paragraph 2.1: Delete paragraph 2.1 in its entirety. Add the following sentence, "The existing Diebold Fire Services central processor, printer, monitor and magnetic tape system shall be reused and expanded as required. This equipment is presently located in the Building No. 1 Security Office."

Section 16725, Paragraph 2.2: Delete paragraph 2.2 in its entirety.

Section 16725, Paragraph 2.3: Delete paragraph 2.3 in its entirety.

Section 16725, Paragraph 2.4: Delete Section 2.4 in its entirety.

Section 16725, Paragraph 2.5: Change Paragraph A to read as follows: "The proximity card reader controllers for the additional buildings shall be microprocessor based units and shall interface with the existing Diebold Fire Services system in every respect."

Section 16725, Paragraph 2.7: Delete the first sentence "Each access door annunciator..." in its entirety. Replace with the following sentence: "The access door annunciator panel for the new building doors shall interface with the existing Diebold Fire Services panel, and shall have the following features:"

Section 16725, Paragraph 2.7 (A): Delete the sentence in its entirety. Replace with the following sentence: "Located adjacent to the existing annunciator panel in the Building No. 1 security office."

## **DRAWINGS**

Drawing A-4: Delete Drawing A-4 in its entirety and replace with the attached Drawing A-4, Revision 1, dated March 12, 2008.

Drawing A-5: Delete Drawing A-5 in its entirety and replace with the attached Drawing A-5, Revision 1, dated March 12, 2008.

Drawing A-8: Delete Drawing A-8 in its entirety and replace with the attached Drawing A-8, Revision 1, dated March 12, 2008.

Drawing A-11: Delete Drawing A-11 in its entirety and replace with the attached Drawing A-11, Revision 1, dated March 12, 2008.

Drawing A-19: Delete Drawing A-19 in its entirety and replace with the attached Drawing A-19, Revision 1, dated March 12, 2008.

Drawing E-1: Delete Drawing E-1 in its entirety and replace with the attached Drawing E-1, Revision 1, dated March 12, 2008.

Drawing E-2: Delete Drawing E-2 in its entirety and replace with the attached Drawing E-2, Revision 1, dated March 12, 2008.

- Drawing E-3: Delete Drawing E-3 in its entirety and replace with the attached Drawing E-3, Revision 1, dated March 12, 2008.
- Drawing E-4: Delete Drawing E-4 in its entirety and replace with the attached Drawing E-4, Revision 1, dated March 12, 2008.
- Drawing E-5: Delete Drawing E-5 in its entirety and replace with the attached Drawing E-5, Revision 1, dated March 12, 2008.
- Drawing E-6: Delete Drawing E-6 in its entirety and replace with the attached Drawing E-6, Revision 1, dated March 12, 2008.
- Drawing E-7: Delete Drawing E-7 in its entirety and replace with the attached Drawing E-7, Revision 1, dated March 12, 2008.
- Drawing E-8: Delete Drawing E-8 in its entirety and replace with the attached Drawing E-8, Revision 1, dated March 12, 2008.
- Drawing E-9: Delete Drawing E-9 in its entirety and replace with the attached Drawing E-9, Revision 1, dated March 12, 2008.
- Drawing E-10: Delete Drawing E-10 in its entirety and replace with the attached Drawing E-10, Revision 1, dated March 12, 2008.
- Drawing E-11: Delete Drawing E-11 in its entirety and replace with the attached Drawing E-11, Revision 1, dated March 12, 2008.
- Drawing E-12: Delete Drawing E-12 in its entirety and replace with the attached Drawing E-12, Revision 1, dated March 12, 2008.
- Drawing E-13: Delete Drawing E-13 in its entirety and replace with the attached Drawing E-13, Revision 1, dated March 12, 2008.
- Drawing E-14: Delete Drawing E-14 in its entirety and replace with the attached Drawing E-14, Revision 1, dated March 12, 2008.
- Drawing E-15: Delete Drawing E-15 in its entirety and replace with the attached Drawing E-15, Revision 1, dated March 12, 2008.
- Drawing E-16: Delete Drawing E-16 in its entirety and replace with the attached Drawing E-16, Revision 1, dated March 12, 2008.

## PRE-BID CONFERENCE MEETING MINUTES

PROJECT: Northern Virginia Training Center  
Life Safety Code Repairs  
Buildings 1, 2, 3, 4, 5, 10, 11 & 12  
Project Code: 720-16726-004

OWNER: Commonwealth of Virginia  
Department of Mental Health, Mental Retardation and Substance Abuse  
Services

LOCATION: Northern Virginia Training Center  
8900 Braddock Road  
Fairfax, VA

DATE/TIME: March 6, 2008 at 10:00 a.m.

PURPOSE: Pre-Bid Meeting/Project Review

OWNER'S REP: Dr. Richard B. Fisher  
Department of Mental Health, Mental Retardation and Substance  
(804) 371-0310

A/E Firm: Norman Downey, P.E.  
Wiley & Wilson, Inc.  
(804) 254-6670

RECORD OF ATTENDEES: All attendees are requested to sign the Pre-Bid Conference "Record of Attendees" sign in sheet before the end of the conference.

### AGENDA DISCUSSION ITEMS:

#### INVITATION TO BID/BID FORM

- Sealed Bids received by 2:00 p.m. on March 25, 2008 at the address listed in IFB.
- Bids will be opened at 2:00 p.m. on March 26, 2008 at the same location identified in the IFB.

#### INSTRUCTIONS TO BIDDERS

- **eVA Business Vendor Registration:** All bidders must be registered prior to award.
- **Conditions at the site.** If prospective bidders wish to re-visit the areas of the proposed work after today, they should contact Mr. Tom Israel, (703) 323-4075 to arrange follow-up visit.

- **Bid Guarantee** of 5% is REQUIRED. Successful bidder will be required to submit Performance Bond & Standard Labor and Material Payment Bond regardless of contract amount.
- **Preparation and Submission of Bids:** Bidders must have a valid Virginia Contractor License No. to qualify as a bidder.
- **Receipt of Bids: Factors to take into account so your bid is on time:**
  1. Security: Allow time for check-in at security desk.
  2. Location: Allow time for parking and delivery of your bid.
  3. Bid Officer must have bids in hand by date and time or they will be marked late and shall not be considered.
- **Building Permits:** Will be obtained by Owner. All other permits are the responsibility of Contractor.

#### PRE-BID QUESTION FORM

- All written questions must be submitted on the Pre-Bid Question form and faxed to Mr. Norman Downey at (804) 254-7257. Prebid questions will be accepted up to Wednesday, March 19, 2008 at 2:00 p.m. Prebid questions received after this date and time will not be answered.
- If responses are in the Contract Document, the questions and responses will not be included in the Addendum.

#### BID FORM

- Time of completion listed as 360 days from notice to proceed is for the "Base Bid" only (Buildings 1, 3, 4 & 5).
- Sequence of Construction
  1. The buildings will be completed one at a time in the order listed in the IFB.
  2. Allow for three week move-in move-out period transition.
- Final Completion within 30 days after the date of Substantial completion.
- Bid Form shall be filled out completely and signed and dated.
- GENERAL CONDITIONS DGS-30-54 (CO-7) 10/05 Edition (including the Supplement to the General Conditions of the construction contract G.S. Form E & B CO-7) applies to this project.
- The date on the Bid Form is not correct and will be removed. The bidding contractor shall be responsible for adding the date of the completed and signed bid form. Bid Form

DGS-30-220 will be revised to indicate the above change and included with Addendum 1.

#### REVIEW SPECIFICATION DIVISIONS

- Bidders shall carefully review all of the technical sections of the project manual.
- Access to work is limited to the work schedule of the facility.
- Contractor furnished temporary construction facilities will be allowed within the fenced area on-site.
  1. Water – Will be furnished by the Owner.
  2. Electricity - Will be furnished by the Owner.
  3. Sanitary - Will be furnished by the Contractor.

#### QUESTION AND ANSWER PERIOD

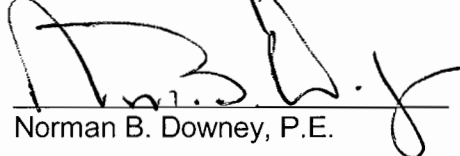
- Pre-Bid question period ends March 19, 2008 at 2:00 p.m.
- Responses to questions that may impact the scope of work and / or a bid price proposal must be made in an Addendum to the Bidding Documents. Responses that only involve finding information that is already in the Bidding Documents may be made verbally during this Q&A period.
- An addendum will be issued that will include these meeting minutes, any questions from the Pre-Bid Question form, a copy of the attendee sign-in sheet and document changes. Document changes may include:
  1. The addition of exit signage throughout the buildings being renovated.
  2. Clarification for the time allocated to the investigatory period following an alarm activation.
  3. Deletion of the access door annunciator panel from the secondary fire alarm panel.
  4. Addition of keyed pull stations at all egress doors.

#### VISIT TO THE AREAS OF THE PROPOSED WORK

The proposed construction areas were open for inspection by the contractors attending the prebid conference.

End of Addendum No. 1

WILEY & WILSON, INC.



Norman B. Downey, P.E.

**PRE-BID CONFERENCE ATTENDEES  
SIGN-IN SHEET**

Company Name: Fire Solutions General Contractor ( ) Subcontractor (☒) Supplier ( )  
Address: 205 Haley Rd Ashland, VA 23005  
Telephone Number: 804-752-2366 Fax Number: 804-752-2899  
Attendee Name: Edwin Caldas Email: Edwin@FireSolutionsInc.com

Company Name: PBS Contracting General Contractor (☒) Subcontractor ( ) Supplier ( )  
Address: 7217 Lockport Pl #208 Lorton VA 22079  
Telephone Number: 703 550 2141 Fax Number: 703 550 3648  
Attendee Name: MARK Bussard Email: PBS CONTRACTING VA@aol.com

Company Name: PBS Contracting General Contractor (☒) Subcontractor ( ) Supplier ( )  
Address: 7217 Lockport Pl #208 Lorton VA 22079  
Telephone Number: (703) 550-2141 Fax Number: 703 550-3648  
Attendee Name: Paul Schmidt Email: PBS Contracting VA @ AOL.com

Company Name: NVTC General Contractor ( ) Subcontractor ( ) Supplier ( )  
Address: 9901 BRADDOCK RD FAIRFAX, VA 22032  
Telephone Number: 703-323-4002 Fax Number: 703-323-4252  
Attendee Name: Dr. MARK Diorio Email: MARK.DIORIO@NVTC.DMHHMSAS.  
FACILITY DIRECTOR VIROGINIA.GOV

Company Name: NVTC General Contractor ( ) Subcontractor ( ) Supplier ( )  
Address: 9901 BRADDOCK RD. FAIRFAX, VA. 22032  
Telephone Number: 703-323-4089 Fax Number: 703-323-4252  
Attendee Name: Joe Rajnic Email: Joe.Rajnic@NVTC.DMHHMSAS.  
DIRECTOR Residential SERVICES VIROGINIA.GOV

Company Name: Partico Realty Services General Contractor ( ) Subcontractor ( ) Supplier ( )  
Address: 13873 Park Center Rd. Suite 400 N, Herndon. Va. 20171  
Telephone Number: 571-323-5721 Fax Number: 571-323-5760  
Attendee Name: Mike Johnson Email: mjohnson@partico-realty.com



**LIST OF PRE-BID CONFERENCE ATTENDEES**

**NVTC Life Safety Code Repairs**

**March 6, 2008 10:00 a.m.**

Company Name: Asil Services, Inc General Contractor ☒ Subcontractor ( ) Supplier ( )  
 Address: 2857 PS Business Cent., Woodbridge VA 22192  
 Telephone Number: 703-680-1489 Fax Number: 703-680-5340  
 Attendee Name: Jim Mockabee Email: jim.mockabee@asilservices.com

Company Name: HESS CONSTRUCTION + ENGINEERING SERVICES  
ELLI MACAHILIG General Contractor ☒ Subcontractor ( ) Supplier ( )  
 Address: 804 WEST DIAMOND AVE. SUITE 300 CATHERSBURG, MD 20814  
 Telephone Number: 301-670-9000 Fax Number: 301-670-9009  
 Attendee Name: ELLI MACAHILIG Email: emacahilig@hessconstruction.com

Company Name: NVTC General Contractor ( ) Subcontractor ( ) Supplier ( )  
 Address: 9901 BRADDOCK RD FARMAS VA 22030  
 Telephone Number: 703-323-4075 Fax Number: 703-323-2007  
 Attendee Name: Tom Israel Email: \_\_\_\_\_

Company Name: United Refrigeration General Contractor ☒ Subcontractor ( ) Supplier ( )  
 Address: 13501 Goodes Bridge Road, Richmond, VA 23225  
 Telephone Number: 804-745-4087 Fax Number: 804-674-5825  
 Attendee Name: E.C. Taylor Email: \_\_\_\_\_

Company Name: DIMMERS, OAKES OWNER (X) General Contractor ( ) Subcontractor ( ) Supplier ( )  
 Address: PO Box 1797 Richmond VA 23228  
 Telephone Number: 804-371-0310 Fax Number: 804-371-2898  
 Attendee Name: RB Fisher Email: dick.fisher@co.dinhmursas.virginia.gov

Company Name: FIRE SOLUTIONS General Contractor ( ) Subcontractor ☒ Supplier ( )  
 Address: 205 HALEY Rd ASHLAND VA 23005  
 Telephone Number: 804-752-2366 Fax Number: 804-752-2899  
 Attendee Name: Rick Heins Email: RICKH@FIRE SOLUTIONS INC. COM

LIST OF PRE-BID CONFERENCE ATTENDEES

NVTC Life Safety Code Repairs

March 6, 2008 10:00 a.m.

Company Name: 67M Building Services General Contractor ( ☒ ) Subcontractor ( ) Supplier ( )  
Address: 12689 Greenhall Drive Woodbridge VA 21792  
Telephone Number: 703-491-9360 Fax Number: 703-499-9363  
Attendee Name: Ryan Vallesos Email: RVALLESOS@VERIZON.NET

Company Name: Rainbow Construction General Contractor ( ☒ ) Subcontractor ( ) Supplier ( )  
Address: 65 Industrial Park Dr Waldorf MD 20602  
Telephone Number: 301 843 1018 Fax Number: 301 645 8102  
Attendee Name: Nikki Davis Email: ndavis@rainbowconstructs.com

Company Name: Webb Construction General Contractor ( ☒ ) Subcontractor ( ) Supplier ( )  
Address: 4610 Olney Lane Fairfax VA 22030  
Telephone Number: 703 778 2728 Fax Number: 703 778 7718  
Attendee Name: Ryan Webb Email: ryanwebb@webbconstructingcompany.com

Company Name: \_\_\_\_\_ General Contractor ( ) Subcontractor ( ) Supplier ( )  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Company Name: \_\_\_\_\_ General Contractor ( ) Subcontractor ( ) Supplier ( )  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Company Name: \_\_\_\_\_ General Contractor ( ) Subcontractor ( ) Supplier ( )  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

**BID FORM**

DATE:

PROJECT: DMHMRSAS  
Northern Virginia Training Center  
Life Safety Code Repairs  
Buildings 1, 2, 3, 4, 5, 10, 11 & 12  
Project Code: 720-16726-004

To: Commonwealth of Virginia  
DMHMRSAS  
Office of A&E Services  
1220 Bank Street, Seventh Floor  
Richmond, Virginia 23219

In compliance with and subject to your Invitation for Bids and the documents therein specified, all of which are incorporated herein by reference, the undersigned bidder proposes to furnish all labor, equipment, and materials and perform all work necessary for construction of this project, in accordance with the Plans and Specifications dated February 22, 2008, and the Addenda noted below, as prepared by Wiley & Wilson, Inc., 6606 West Broad Street, Suite 500, Richmond, VA 23230, for the consideration of the following amount:

**TOTAL BASE BID AMOUNT (excluding work in Additive Bid Items) IS:**

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**ADDITIVE BID ITEM 1:** Lump sum price for all work to install the Life Safety Code repairs for Building 12 complete, in accordance with the drawings and specifications is:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**ADDITIVE BID ITEM 2:** Lump sum price for all work to install the Life Safety Code repairs for Building 11 complete, in accordance with the drawings and specifications is:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**ADDITIVE BID ITEM 3:** Lump sum price for all work to install the Life Safety Code repairs for Building 2 complete, in accordance with the drawings and specifications is:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**ADDITIVE BID ITEM 4:** Lump sum price for all work to install the Life Safety Code repairs for Building 10 complete, in accordance with the drawings and specifications is:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

Contract award will be based on the **TOTAL BASE BID AMOUNT shown above** (including any properly submitted bid modifications) plus as many Additive Bid Items taken in sequence as the Owner in its discretion decides to award.

The bidder has relied upon the following public historical climatological records: National Oceanographic and Atmospheric Administration, National Climatic Data Center, Washington Dulles AP, VA (IAD), WBAN No. 93738; <http://www.ncdc.noaa.gov>.

The undersigned understands that time is of the essence and agrees that the time for Substantial Completion for Buildings 1, 3, 4 & 5 (Base Bid) shall be 360 consecutive calendar days from the date of commencement of the Work as specified in the Notice to Proceed, and Final Completion shall be achieved within 30 consecutive calendar days after the date of Substantial Completion as determined by the A/E

Acknowledgment is made of receipt of the following Addenda: \_\_\_\_\_

\_\_\_\_\_.

If notice of acceptance of this bid is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver a contract in the prescribed form (Commonwealth of Virginia Contract Between Owner and Contractor, Form CO-9) within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and will not during the performance of the Contract for this project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens.

**DISQUALIFICATION OF CONTRACTORS:** By signing this bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

**CONTRACTOR'S SWAM CERTIFICATION REQUIREMENT:**

Contractor ☐ DOES ☐ DOES NOT consider his/her firm to be a minority business.

Contractor ☐ IS ☐ IS NOT certified as a minority business by the Virginia Department of Minority Business Enterprise. If applicable, attach copy of certification.

Contractor ☐ DOES ☐ DOES NOT consider his/her firm to be a women-owned business.

Contractor ☐ IS ☐ IS NOT certified as a women-owned business by the Virginia Department of Minority Business Enterprise. If applicable, attach copy of certification.

Contractor ☐ DOES ☐ DOES NOT consider his/her firm to be a small business.

Contractor ☐ IS ☐ IS NOT certified as a small business by the Virginia Department of Minority Business Enterprise. If applicable, attach copy of certification.

Either the undersigned or one of the following individuals, if any, is authorized to modify this bid prior to the deadline for receipt of bids by writing the modification and signing his name on the face of the bid, on the envelope in which it is enclosed, on a separate document, or on a document which is telefaxed to the Owner or by sending the Owner a telegraphic message:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that the firm name given below is the true and complete name of the bidder and that the bidder is legally qualified and licensed by the Commonwealth of Virginia, Department of Commerce, State Board for Contractors, to perform all Work included in the scope of the Contract.

Virginia License No. \_\_\_\_\_

Bidder \_\_\_\_\_  
(Name of Firm)

Contractor Class \_\_\_\_\_

By \_\_\_\_\_  
(Signature)

Specialty \_\_\_\_\_

Valid until \_\_\_\_\_  
(Typed Name)

FEIN/SSN: \_\_\_\_\_

Title \_\_\_\_\_

If Partnership (List Partners' Names)

If Corporation, affix Corporate Seal &  
list State of Incorporation

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

State: \_\_\_\_\_  
(Affix Seal)

Business Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone # \_\_\_\_\_

FAX # \_\_\_\_\_